



DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
102 MCNAIR DRIVE  
FORT MONROE VIRGINIA 23651-1047

REPLY TO  
ATTENTION OF

ATCS-S

12 June 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of the Executive Safety Council VTC, 21 Apr 06

1. Enclosed are the approved minutes of the TRADOC Executive Safety Council meeting, which convened on 21 Apr 06.
2. Request you review the subject minutes and disseminate this information throughout your command and organization to focus on those systemic safety and accident prevention issues affecting TRADOC.
3. Copies of briefing charts and other relevant information pertaining to the Executive Safety Council can be found at <http://www.tradoc.army/safedocs/esc>.
4. I encourage and solicit your comments and recommendations on topics of interest, issues, or proposed agenda items for the next Executive Safety Council VTC scheduled for 25 Jul 06.

Encl

THOMAS F. METZ  
Lieutenant General, U.S. Army  
Deputy Commanding General/  
Chief of Staff

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MEMORANDUM FOR RECORD

SUBJECT: TRADOC Executive Safety Council VTC Minutes

1. The TRADOC Executive Safety Council convened via video teleconference (VTC) by GEN Wallace, 1000, 21 Apr 06.
2. Agenda for the meeting is at Encl 1, and list of attendees is at Encl 2.
3. Old Business. None
4. Opening Remarks.

a. GEN Wallace opened the meeting with his thoughts on the Army Safety Program. He referred to an Armywide "safety problem" and the fact that TRADOC's accident experience is similar to the Army's in regards to trends in privately owned vehicle (POV) accidents. At the time of the meeting, TRADOC had experienced 13 Class A ground accidents that involved 12 fatalities. Ten of the 13 accidents involved POVs, including 4 motorcycle accidents. GEN Wallace stated that he was especially concerned that the motorcycle accidents involved senior leaders. If the people we are counting on to instill and enforce standards are the individuals that are violating those standards, we have a problem. GEN Wallace demanded that Commanders get involved to reverse this trend. He went on to state that the Safety Integrated Process Team (IPT) initiatives are a work in progress, and the Executive Safety Council will continue to address the issues identified. He commented that he had signed the TRADOC Safety Plan earlier in the week, and asked Commanders to review and ensure they understand it. GEN Wallace stated that we have an opportunity to turn accident trends around by identifying behaviors that lead to accidents and taking appropriate action.

b. GEN Wallace discussed the Council's agenda and stated that subsequent Quarterly Executive Safety Council forums would focus command visibility on safety problems and related command issues for action. GEN Wallace reminded Commanders that the responsibility for safety and accident prevention begins and ends with the chain of command.

c. GEN Wallace turned the floor over to Ms. Pierce who discussed the fact that the agenda for the meeting was a significant departure from previous Council meetings and would

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focus on TRADOC Safety Integrated Process Team (IPT) initiatives and the TRADOC Safety Plan. She introduced COL Carr from DCSOPS&T to address the Safety IPT and TRADOC Safety Plan.

5. Safety IPT.

a. COL Carr gave an overview of the TRADOC Safety IPT. The goal of the IPT is to reduce non-combat deaths within TRADOC. The IPT reviewed TRADOC's accident experience for the past five years and identified the three leading causes of fatal accidents in the command: POV accidents, drowning/water related accidents, and heat related injuries and deaths. He went on to address specific TRADOC Safety Plan initiatives, such as, training holiday schedule changes, Motorcycle Mentorship Program implementation, reinforcement of current safety regulations, continued risk assessment counseling, and the involvement of the Risk Reduction Council.

b. GEN Wallace emphasized the importance of incorporating safety on evaluation support forms and stressed that the safety objectives identified must also be implemented. He stated he had completed a 4-star level support form and would provide it to his Senior Mission Commanders for guidance in preparation of their support forms.

c. GEN Wallace also addressed proposed changes in the TRADOC Holiday and Organizational Day schedules. He commented that he was not concerned with when Senior Mission Commanders decide to have training holidays. He encouraged Commanders to schedule training holidays to accommodate training and mission needs but to consider extending or modifying schedules to allow Soldiers time to return safely to their unit following the holiday.

d. GEN Wallace went on to say that that the Motorcycle Mentorship Program that was suggested by the CSA is a required program in TRADOC. He emphasized the benefits of ASMIS-2 and advised Commanders/Commandants to ensure that junior and senior leaders are using the tool.

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6. GEN Wallace talked on the importance of the metrics established in the TRADOC Safety Plan, and Commanders/Commandants responsibilities regarding the Risk Reduction Council. He stated that he is interested in useful and meaningful data to identify the health of command safety. He directed that they implement the plan and address their specific resource issues.

7. Commanders/Commandants then briefed the status of their safety programs based on metrics outlined in the TRADOC Safety Plan, and risk reduction charts for trainees and permanent party personnel. Four program areas were addressed in the safety program briefings: program management, privately owned vehicle accident prevention, heat injury prevention, and water safety (drowning prevention). Systemic areas of concern, as the result of newly established requirements or resource constraints were as follows:

a. Program Management.

(1) Army Risk Assessment Program (ARAP). Participation in the ARAP is a new requirement established by the Chief of Staff, Army. In several cases organizations were not yet in full compliance. GEN Wallace emphasized the need for Commanders to understand and complete the requirements for this program in an effort to obtain a true status of the overall well-being of their units and the effectiveness of their safety programs.

(2) Safety Resources. Safety Offices across TRADOC are currently resourced at 54 percent of validated requirements, and at some locations there are no safety professionals assigned to support the Commander. GEN Wallace noted that he understands that many locations are less than ideally manned. His guidance to Commanders was to ensure leaders at all levels are actively engaged and focused on safety to reduce injuries and the death of Soldiers caused by accidents.

(3) Safety Counseling. GEN Wallace commented that counseling is a major part of the accident reduction process and that leaders must institute monthly counseling and ensure that safety is included.

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b. Privately Owned Vehicle Accident Prevention.

(1) Moving Traffic Violations - The TRADOC Safety Plan directs that Commanders take action to revoke driving privileges for multiple traffic violations. Commanders expressed their concern with the difficulty in obtaining information on violations from off-post law enforcement officials in their local areas. General consensus is that better coordination with those agencies is necessary to resolve the issue.

(2) Motorcycle Safety Foundation (MSF) Course - Redstone Arsenal and Fort Huachuca commented on their lack of funding for motorcycle training. GEN Wallace asked Mr. Good, IMA, to assist the installations in obtaining the funding necessary for this required training.

c. Heat Injury Prevention. Identification of prior heat casualties and the need to develop hot weather policies to address the prevention of heat related injuries were addressed as ongoing issues.

d. Water Safety. Several installations reported that they had not physically identified non-swimmers but were in the process of doing so.

e. Risk Reduction Program. Primary areas of concern on the Risk Reduction Program charts were financial problems and suicide. Commanders expressed concern that reported information did not accurately reflect the positive aspect of some financial counseling sessions. All financial counseling does not involve adverse or derogatory circumstances. Financial problem, information captured in the risk reduction report should be based on command and Army Emergency Relief referrals, debt liquidation, bounced checks, and pay-day loan information, but not financial counseling prior to issuance of security clearances. Commanders also stated that the majority of reported incidents related to suicide ideation versus actual suicide gestures and attempts. Commanders should understand that suicidal behavior reported in risk reduction should be based on attempts and/or gestures, not ideations.

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8. Following Commander/Commandant presentations and discussions, GEN Wallace commented and provided direction on the following points.

a. Motorcycle Mentorship Program. GEN Wallace expressed an interest in seeing what USAREC develops to address the challenge of the Motorcycle Mentorship Program at their various nationwide locations.

b. Accuracy of Data. GEN Wallace indicated that he did not know to what degree the accident/indicator data is accurate, but wants Commanders/Commandants to figure it out. He expressed the need to be more proactive, and less reactive.

c. Hometown Recruiter Assistance Program (HRAP) requires attention to ensure we are providing the oversight and leadership necessary to protect these Soldiers.

d. Fort Sill Motorcycle Ride. GEN Wallace asked Fort Sill to provide feedback on the motorcycle ride they planned for the Memorial Day weekend.

e. Carlisle Barracks - Motorcycle Training. GEN Wallace directed Carlisle Barracks to share their expertise and experience in developing their partnership with the state of Pennsylvania to provide the Motorcycle Safety Foundation (MSF) Course.

f. GEN Wallace asked COL Curry, TRADOC SJA, to research and provide a recommendation on restricting use of cell phones and hands-free devices when operating POVs (on and off post).

9. MG Wojdakowski, Commander, U.S. Army Infantry Center, Fort Benning, presented an after action review on circumstances and lessons-learned from a heat related fatality that occurred at Fort Benning in FY 05. Lessons-learned as a result of this accident highlighted the need to ensure:

a. Runs are limited to 3 miles during months that are historically associated with periods of high heat.

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b. Commanders attend heat mitigation training offered through the installation's hospital.

c. Instructors are trained on heat mitigation procedures.

d. Communication devices (cell phones, FM radios etc.) are available to contact EMS if the need arises.

e. Company Commanders call the Battalion Commander NLT 0520 to back-brief him on standards and heat mitigation steps prior to conducting physical training (PT).

f. The installation's hot weather acclimation guide is current and posted on the website.

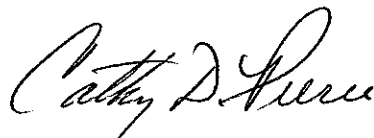
g. Emphasis is placed on the importance of acclimating cadets attending and conducting training in hot weather environments.

10. GEN Wallace closed the meeting stating that safety is leader business and that this meeting was not a bad use of time if positive accident reduction measures are generated. GEN Wallace commented that heat injury season is upon us and asked Commanders to keep that fact in focus; our goal for this summer season is to have no heat related fatalities. He also stated that he expects everyone to focus on motorcycle safety and thanked everyone for their time and efforts in making this a very productive meeting.

11. The next TRADOC Executive Safety Council is scheduled for 25 Jul 06.

12. Victory Starts Here!

2 Encls



CATHY D. PIERCE  
Director  
TRADOC Safety and  
Occupational Health

## AGENDA

1000-1005	Opening Remarks	CG/Chairman
1005-1015	Safety IPT-Review/ Introduction	DCSOPS&T
1015-1115	Commanders/Commandants Safety Brief Matrix Review/Status	Commanders/Commandants
1115-1125	Accident After-Action Review (Fort Benning)	MG Wojdakowski
1125-1155	Commanders/Commandants Comments	Commanders/Commandants
1155-1200	Closing Remarks/Comments	CG/Chairman